



Newbold Astbury cum Moreton Parish Council

Minutes of the extraordinary Parish Council meeting, Tuesday 3 October 2023

Astbury School at 7.30 pm

Present:

- Councillor J Critchlow
- Councillor N Plant
- Councillor B Jelf
- Councillor C Sutton
- Councillor P Critchlow
- Councillor P Cliff
- Mr C Evans (Clerk)

Declarations of Interest

- Cllr P Critchlow (reimbursement of expenses)

Part 1

Public and Press Forum

Two members of the public were present (Mr Nick Sharman, Mr John Carter) from the Neighbourhood Plan Revision Working Group.

Apologies:

- Councillor I Parry (work engagements)
- Councillor A Banks (work engagements)
- Councillor M Bailey (prior engagement)
- Councillor N Barton (prior engagement)
- Councillor R Lomas (prior engagement)

130/23 Minutes

The Council **resolved** that the minutes of the meeting held on 13 September 2023 are a true and accurate record.

131/23 Accounts

See Annex 1

132/ Neighbourhood Plan

Mr Nick Sharman and Mr John Carter ran through the process for updating the Neighbourhood Plan policies including the timetables and consultation requirements. The next iteration would be described as the Neighbourhood Plan First Review. The working group at this stage did not anticipate that the proposed changes were substantive enough to warrant a referendum.

The Council **resolved** to accept the substance of the latest proposed changes to the Parish Council Policies as identified, including the separate changes proposed to policies TC1 and TC3, subject to the following conditions:

- The draft '*Parish Council Actions*' section will be deleted (as well as any references elsewhere to them). They would be more appropriately considered under the Council Business Plan review scheduled for 2024.
- The '*Policy Correspondences*' section (annex F) will be updated to give more clarity on what has changed.
- The section on: '*Why do we have to update our Neighbourhood Plan*' will be strengthened.
- The section on '*Where the Neighbourhood Plan has been changed*' will be edited to include all substantive elements, including changes to the '*Housing*' section; changes to the current Neighbourhood Plan '*Vision*', and; changes to the current Neighbourhood Plan '*Aims*'.
- Concerns around conversion of e.g. barns into dwellings will be reflected as this would likely lead to an increase in the number of vehicles on these sites.
- Overall there would be a thorough proof read to ensure in particular all references were accurate.
- Previous references to fly-tipping and fly-posting will be deleted.

Various options for the front cover of the document were discussed. The Working Group will mock up some alternatives to the current 'working copy'.

133/23 Clerk authority to spend

In accordance with its Financial Regulations the Council **resolved** to grant delegated authority to the Clerk to make small payments (up to £50.00) without explicit prior approval from the full Council. These payments could include for example stationery or other office supplies or payment for Councillor or Clerk training activities which are encouraged in other Parish Council policies. All such payments will still be reported to the Council at each meeting.

134/23 Councillor Vacancy

The Council discussed the two Councillor vacancies and **resolved** to co-opt the sole applicant without interview. The applicant is invited to the next meeting to sign a Declaration of Acceptance of Office and the Register of Members' Interests form.

135/23 Disciplinary Policy

The Council reviewed the current Disciplinary Policy and **resolved** to approve and adopt it without amendment.

136/23 Grants and Donations policy

The Council reviewed the current Grants and Donations Policy and **resolved** to approve and adopt it without amendment.

137/23 Succession Planning

The Clerk reported that Shona Amies, who had offered to take over management of the Parish Council website would be able to start on 30 October. The Clerk will make the necessary arrangements for the handover.

138/23 Chairman and Members' Reports

Cllr P Critchlow reminded the meeting that daffodil planting at the village Green will take place on October 14th at 10 am. Additional daffodils for the Common Land had also been purchased and Cllr B Jelf will liaise with Astbury school to see if some pupils could be involved in planting them. Cllr Sutton reported on the mowing that had been done along a long stretch of the footpaths on the A34 and the Council will send a letter of thanks to Rob Ward. She also reported that the soil test on the village green had not highlighted any nutrient deficiencies so no further soil improvement would be needed.

139/23 Clerk's Report

Nothing further to report.

The Meeting closed at 2135 hrs

Annex 1 - Accounts

Bank Balance as of 27 September 2023: **£28,725.46**

Of which:

- **£3,240.00** – Neighbourhood Plan Grant
- **£6,833.47** – Community Infrastructure Levy

Received since 4 September 2023:

- £7,500.00 – Precept second tranche
- £300.00 – William Dean Trust grant
- £3,240.00 – Neighbourhood Plan Grant

Payments **approved**:

- £25.00 – ChALC, Cllr Sutton Induction
- £200.00 – Cllr P Critchlow, daffodils
- £6.96 – Cllr P Critchlow, spray marker

Payments **to note** since 4 September:

- £nil

X

Chairman